

**BOROUGH OF GLENOLDEN  
GLENOLDEN, PENNSYLVANIA**

**COUNCIL MEETING**

**September 20, 2022**

MR. PFAFF  
MR. RUGGIERO  
MRS. DUFFY  
MR. HANEY  
MR. GADE  
MR. RAZZI

MR. MCGETTIGAN  
MRS. CALABRESE  
MR. FORD  
MR. ENGEL  
MS. KATE MEEHAN

**PRESIDENT PFAFF** – Please rise for the Pledge of Allegiance to the Flag.

**MOTION** by Mr. McGettigan seconded by Mrs. Calabrese to hear from the public with any comments. **MOTION CARRIED**

**PRESIDENT PFAFF** – Anyone from the public that would like to address Council?

**Resident; Joyce Calabrese, 18 E. Oak Lane;** Resident is concerned about a neighbor's property that has an overgrown tree and bushes that make it difficult to see getting out of her driveway. Mr. Razzi and Mr. Pfaff addressed resident.

**MOTION** by Mr. McGettigan seconded by Mrs. Calabrese to approve the minutes of the previous meeting. **MOTION CARRIED**

**MOTION** by Mr. McGettigan seconded by Mrs. Calabrese to approve the Treasurer's Report. **MOTION CARRIED**

**BIDS & CORRESPONDENCE** – This time of year we receive the MMO, which is the Minimum Municipal Obligation, for the Municipality from Thomas J. Anderson & Associates, our Municipal Pension Specialists. The Police Minimum Municipal Obligation is \$335,289 for 2023 and the Minimum Municipal Obligation for the Non-Union Pension Fund is \$7,946. There was no significant change from 2022.

The borough received a letter from County of Delaware approving the request for additional funds of \$40,175 for the CDBG FY 2021 bringing the total award to \$231,135.

It is with regret that I announce the passing of long-time dedicated borough employee and elected official Sarah Dougherty. Sara worked many years for the borough from 1974 as an employee and for a short time Borough Manager before becoming Tax Collector for many years and retiring in 2011. A page will be dedicated in the Minute Book in her memory.

*This page is dedicated in Loving Memory of*

***Sarah Dougherty***  
(1935 - 2022)

*Dedicated Employee/Elected Official of  
Glenolden Borough from 1974 until her retirement in 2011.*

**MOTION** by Mr. McGettigan seconded by Mrs. Calabrese to accept all committee reports as presented with the exception of the Engineer's and Solicitor's report. **MOTION CARRIED**

## **COMMITTEE REPORTS**

**FINANCE & LAW** – Mr. Ruggiero                      No new report

**PUBLIC & SAFETY** – Mr. McGettigan

	<b>CASH</b>	<b>CHECKS</b>	<b>CREDIT</b>	<b>TOTAL</b>
<b>Parking Tickets</b>	\$ 585.00	\$1,145.00	\$ 0.00	\$1,730.00
<b>Accidents</b>	105.00	270.00	0.00	375.00
<b>Incident Reports</b>	120.00	0.00	0.00	120.00
<b>Restitution</b>	0.00	0.00	0.00	0.00
<b>Magistrate Burns</b>	0.00	1,044.01	0.00	1,044.01
<b>D.U.I.</b>	0.00	454.89	0.00	454.89
<b>Fingerprints</b>	0.00	0.00	0.00	0.00
<b>Totals</b>	<b>\$ 810.00</b>	<b>\$2,516.28</b>	<b>\$ 0.00</b>	<b>\$5,643.60</b>

<b>15</b>	<b>Crimes Code Arrests</b>
<b>72</b>	<b>Vehicle Code Arrests/Citations Issued</b>
<b>252</b>	<b>Parking Tickets Issued</b>
<b>502</b>	<b>Calls for Service</b>

**Glenolden Fire Company Report for August 2022 – No Report Available**

<b>No. of Alarms</b>	<b>In Town</b>	<b>Out of Town</b>	<b>Y.T.D.</b>	<b>Minutes in Service</b>	<b>Man Minutes</b>	<b># of Drills</b>	<b>YTD</b>	<b>Members Attending</b>	<b>Total Man Minutes Drills</b>

<b>House</b>	<b>Assist EMS</b>	<b>Fire Alarms</b>	<b>Investigations</b>	<b>Oil Spill</b>	<b>PECO Equip-ment</b>	<b>Gas Investigation</b>	<b>M.V.A.</b>	<b>Brush</b>

**Mutual Aid -**

**HIGHWAY & LIGHTS** – Mr. Ford

### **JOBS PERFORMED**

Daily removal of trash from all borough streets.

Signs, poles, and posts repaired installed or replaced where needed.

Potholes filled where needed.

Any and all additional maintenance requests performed.

**EQUIPMENT**

Equipment cleaned and maintained.

**HEALTH & SEWER** – Mr. Haney

**JOBS PERFORMED**

Removal of trash daily throughout the borough.

**SEWERS**

Storm inlet at T-Ball parking lot cleaned out.

Storm inlet at S. Llanwellyn playground cleaned out.

Sewer lines routinely checked throughout the month.

Throughout the month storm inlets cleared and repaired if needed.

**EQUIPMENT**

Equipment cleaned and maintained.

**PARKS & PROPERTY** – Mrs. Duffy

**JOBS PERFORMED**

Daily removal of all trash and debris from borough parks and properties.

Graffiti removed from Gazebo.

Maintenance performed at both Lamont Park and Glenolden Park.

Infields dragged with front end loader.

Maintenance performed in borough hall kitchen and parking lot.

All additional maintenance requests performed as needed.

**POLICE**

All requested maintenance performed.

**LIBRARY**

All requested maintenance performed.

**EQUIPMENT**

Equipment cleaned and maintained.

**BUILDING & ZONING** – Mrs. Calabrese

**Building and Zoning Report for the month of August 2022**

Total Building/Zoning Permits issued	52	Total fees collected	\$16,384.50
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**Use and Occupancy Report for the month of August 2022**

C&O's applied for	22	Total fees collected	\$ 1,550.00
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Re-inspections	0	Total fees collected	\$ 0.00
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U&O's applied for	14	Total fees collected	\$ 1,325.00
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Re-inspections	0	Total fees collected	\$ 0.00
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Total Use and Occupancy fees turned over to the Borough Secretary:			\$ 2,875.00
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**ENGINEER** – Mr. Gade

**Former Glenolden Swim Club**

Construction is in progress.

**MacDade Signal Project**

PennDOT update: revisions for one ADA ramp at Oak Ave. is in progress.

### **FY 2021 CDBG MacDade Boulevard Improvements**

Bids were received on July 18<sup>th</sup> with Cleaver/A to U Services being the apparent low bidder at \$236,675.00 for the Base Bid and \$31,900.10 for Add Alternate Bids for a \$268,575.10 total Base Bid and Add Alternate Bids versus \$190,960 CDBG funds awarded.

The Add Alternate Bids are as follows:

- A1: \$11,650.10 for replacing the concrete curb along the grass strip in front of 40 S. MacDade Blvd.
- A2: \$7,425.00 for installing unit pavers around all 4 sides of the 5 tree wells.
- A3: \$12,825.00 for installing unit pavers adjacent to the upright concrete curb and sidewalk.

Council approved at the August Council meeting our recommendation to award the project to Cleaver/A to U Services in the amount of \$236,675.00 for the Base Bid and Add Alternates to be selected by Council contingent upon:

- Approval of additional \$40,715 CDBG funds with \$5,000 to be contributed by the Borough to cover the difference between the original CDBG funds and the Base Bid. OHCD allocated \$40,715 to the project.  
The Borough Manager advised Council plans to award some or all of the Add Alternate Bid Items with the Borough funding 100% of the awarded amount.
- PennDOT approving the revised plans for the streetscape improvements and accepting pending signed letters / documentation from property owners.

We submitted revised plans and documents to PennDOT to address their Cycle 2 comments regarding the Highway Occupancy Permit (HOP) for the streetscape improvements. The submission included letters signed by various property owners and witnessed by a Glenolden Borough representative to allow proposed construction along their property frontage and driveways beyond PennDOT's Right-of-Way and documentation showing our numerous attempts to obtain sign-off from owners who have not returned signed letters. Although we requested PennDOT approve the right of entry documents, we are working with the Borough Manager to obtain the signed letters from six (6) owners.

We obtained a written agreement from Cleaver/A to U Services for the Borough to award the project beyond September 16, 2022 which is 60 calendar days from the July 18, 2022 bid. The actual award date to be established upon PennDOT issuing the Highway Occupancy Permit and is anticipated to be no later than March 3, 2023. This extension will allow the work to be completed this Fall, 2022 or in the Spring, 2023.

### **South Ave. Bridge**

We forwarded to the County consultant the resolutions showing the Borough authorized the construction of the sanitary sewer on South Avenue in 1923 and 1924, prior to the construction of the bridge (1927) and conveyed Council's opinion the cost for relocation of the sanitary sewer line is not the Borough's responsibility. We also responded the information the consultant previously provided related to PennDOT requirements, not the County, and for the last bridge replacement on MacDade Blvd. undertaken by PennDOT, the Borough was reimbursed for 75% of Engineering and Construction for the sewer line needing to be relocated as part of their incentive/disincentive program. The consultant replied the Borough would not be eligible for reimbursement, however, we are not in agreement with this assessment. NO CHANGE

### **Glenolden – R - 119 Grays Ave**

The contractor requested a final inspection. We found all work to be 100% complete per our recent inspection.

### **2022 Road Programs**

2022 Road program for Academy Ave.: we prepared the completion report and sent to PennDOT.

For the 2022 Road Program for Primos Avenue bordering Folcroft Borough from Chester Pike to Glen Ave, the project engineer advised the contract has been awarded to A.F. Damon, Inc. with Glenolden Borough's portion for one-half width of the road being approximately \$17,570.

PennDOT approved the Application for Project Approval.

The contractor advised construction is tentatively scheduled to be done in early October. We will keep Council informed with scheduling information.

#### **Glendale Heights - HOA Subdivision**

We responded to questions from the appraiser. We advised the engineer the DCPD application was signed by the Borough Manager and ready for pick-up at Borough Hall for delivery to the DCPD. We reviewed the plans and issued our comments. We reviewed the revised plans and informed the engineer they are acceptable. We will make our recommendation regarding approval upon a response from the DCPD. **We drafted an approval resolution for adoption at the next Council meeting after the DCPD response.** DCPD review letter is still pending. We received DCPD comments. Recommend approval by Council.

#### **Glenolden Administration Office**

We reviewed the application plans and documents and issued our review letter dated June 21, 2022 and are awaiting a response. We signed the sewage planning module mailer form and sent to the project representative. NO CHANGE

#### **SALDO Fee Schedule**

We prepared a draft fee schedule for Council's consideration at this September meeting. NO CHANGE

#### **NPDE / Stormwater**

We coordinated with the Borough Manager and Solicitor who advertised the new Stormwater Ordinance. We sent the draft copy of the Ordinance to the Borough Manager for printing and available for public inspection. We recommend Council adopt the Final version of the Ordinance No. 2146 to be presented at this September meeting.

#### **MS4 Program**

We are preparing the annual report due to PA DEP the end of September.

#### **Chester Pike Improvement Project**

As requested by the Borough Manager, we prepared a map showing the location of proposed street signs along Chester Pike in the Borough and sent to the Chester Pike Corridor Improvement Partners.

**SOLICITOR** – No report at this time.

**PRESIDENT PFAFF** – Old / New business

**FINANCE & LAW** – Mr. Ruggiero

Motion by Mr. Ruggiero seconded by Mrs. Calabrese to adopt Stormwater Management Ordinance No. 2146 to replace the current Chapter 143A-Stormwater Management of the Borough of Glenolden Code. **MOTION CARRIED**

Motion by Mr. Ruggiero seconded by Mrs. Calabrese to adopt Resolution #03-22 approving the Glendale Heights HOA 2 Lot Subdivision. **MOTION CARRIED**

Motion by Mr. Ruggiero seconded by Mrs. Calabrese to purchase a 2022 Police Interceptor for the Co-Stars approved price of \$35,500.00 from Whitmoyer Auto Group, using ARP funds.

**MOTION CARRIED**

Motion by Mr. Ruggiero seconded by Mrs. Calabrese to adopt Resolution #04-22 approving the subdivision of 150 S. MacDade Blvd. and 200 S. MacDade Blvd. **MOTION CARRIED**

**PUBLIC SAFETY** – Mr. McGettigan No new report

**HIGHWAY & LIGHTS** – Mr. Ford No new report

**HEALTH & SEWER** – Mr. Haney No new report

**PARKS & PROPERTY** – Mrs. Duffy No new report

**BUILDING & ZONING** – Mrs. Calabrese No new report

**Mayor Engel** – Community Day is October 1<sup>st</sup> and Mayor Engel hopes it will be a beautiful day and everyone comes out to have fun and enjoy themselves.

**MOTION** by Mr. McGettigan seconded by Mrs. Calabrese to pay all bills as presented.

**MOTION CARRIED**

**MOTION** by Mr. McGettigan seconded by Mrs. Calabrese to adjourn this meeting. **MOTION CARRIED**

Adjourned meeting at 7:30 p.m.

ATTEST

Brian Razzi  
Borough Manager

BR/bb