

**BOROUGH OF GLENOLDEN
GLENOLDEN, PENNSYLVANIA**

COUNCIL MEETING

August 16, 2022

MR. PFAFF
MRS. CALABRESE
MR. ENGEL
MR. RAZZI

MR. RUGGIERO
MRS. DUFFY
MR. ANGELOS

PRESIDENT PFAFF – Please rise for the Pledge of Allegiance to the Flag.

MOTION by Mr. Ruggiero seconded by Mrs. Calabrese to hear from the public with any comments. **MOTION CARRIED**

PRESIDENT PFAFF – Anyone from the public that would like to address Council?

Resident; Joyce Calabrese, 18 E. Oak Lane; Resident has concerns about ongoing issues with her neighbor. She has reached out to the Police Department and the Borough previously with concerns which she feels nothing has been done. President Pfaff and the Borough Manager addressed resident.

MOTION by Mr. Ruggiero seconded by Mrs. Calabrese to approve the minutes of the previous meeting. **MOTION CARRIED**

MOTION by Mr. Ruggiero seconded by Mrs. Calabrese to approve the Treasurer's Report. **MOTION CARRIED**

BIDS & CORRESPONDENCE – Nothing.

MOTION by Mr. Ruggiero seconded by Mrs. Calabrese to accept all committee reports as presented with the exception of the Solicitors report and the Engineer's report. **MOTION CARRIED**

COMMITTEE REPORTS

FINANCE & LAW – Mr. Ruggiero

No new report

PUBLIC & SAFETY – Mr. McGettigan (absent)

	CASH	CHECKS	CREDIT	TOTAL
Parking Tickets	\$ 315.00	\$ 600.00	\$ 0.00	\$ 915.00
Accidents	30.00	420.00	0.00	450.00
Incident Reports	30.00	0.00	0.00	30.00
Restitution	0.00	0.00	0.00	0.00
Magistrate Burns	0.00	1,583.55	0.00	1,583.55
D.U.I.	0.00	86.90	0.00	86.90
Fingerprints	0.00	0.00	0.00	0.00
Totals	\$ 375.00	\$2,690.45	\$ 0.00	\$3,065.45

13	Crimes Code Arrests
69	Vehicle Code Arrests/Citations Issued
238	Parking Tickets Issued
644	Calls for Service

Glenolden Fire Company Report for July 2022 – No Report Available

No. of Alarms	In Town	Out of Town	Y.T.D.	Minutes in Service	Man Minutes	# of Drills	YTD	Members Attending	Total Man Minutes Drills

House	Assist EMS	Fire Alarms	Investigations	Oil Spill	PECO Equipment	Gas Investigation	M.V.A.	Brush

Mutual Aid -

HIGHWAY & LIGHTS – Mr. Ford (absent)

JOBS PERFORMED

Daily removal of trash from all borough streets.

Signs, poles, and posts repaired installed or replaced where needed.

Potholes filled where needed.

Shopping carts removed from MacDade Blvd. and Ashland Avenue.

Any and all additional maintenance requests performed.

EQUIPMENT

Cleaned and maintained equipment.

HEALTH & SEWER – Mr. Haney (absent)

JOBS PERFORMED

Daily trash removal throughout the borough.

SEWERS

Sewer lines routinely checked.

Called out for an issue at 34 N. Llanwellyn. Sewer line running fine.

Cleared storm inlets throughout the month.

EQUIPMENT

Equipment cleaned and maintained.

HEALTH OFFICER – July, 2022

Communicable Diseases Reported: 0

Animal Bites Reported: 0

Inspections/licenses issued: 0

Passed: 0

Failed: 0

Complaints: 0

Respectfully Submitted, **Brian Razzi**

PARKS & PROPERTY – Mrs. Duffy

JOBS PERFORMED

Removal of trash daily from borough parks and properties.

Dragged infields with Kubota.

Cleanout of cages surrounding air conditioning units at Borough Hall.

Picnic tables painted at Lamont Park.

All additional maintenance requests performed as needed.

POLICE

Any maintenance performed as requested.

LIBRARY

Power washed the building entrance.

Performed any additional maintenance requests.

EQUIPMENT

Equipment cleaned and maintained.

BUILDING & ZONING – Mrs. Calabrese

Building and Zoning Report for the month of July 2022

Total Building/Zoning Permits issued	43	Total fees collected	\$115,822.00
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Use and Occupancy Report for the month of July 2022

C&O's applied for	21	Total fees collected	\$ 2,200.00
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Re-inspections	0	Total fees collected	\$ 0.00
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U&O's applied for	197	Total fees collected	\$15,700.00
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Re-inspections	0	Total fees collected	\$ 0.00
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Total Use and Occupancy fees turned over to the Borough Secretary:			\$17,900.00
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ENGINEER – Absent

(Report emailed to Borough Manager, Brian Razzi who then read their report at the meeting)

Former Glenolden Swim Club

The contractor advised tree clearing is in progress and demolition of the existing building is scheduled to be completed by early September, 2022. We are awaiting a construction schedule for the sitework from the contractor and will inform the Borough upon receipt.

MacDade Signal Project

PennDOT update: revisions for one ADA ramp at Oak Ave. is in progress.

FY 2021 CDBG MacDade Boulevard Improvements

Bids were received on July 18th with Cleaver/A to U Services being the apparent low bidder at \$236,675.00 for the Base Bid and \$31,900.10 for Add Alternate Bids for a \$268,575.10 total Base Bid and Add Alternate Bids versus \$190,960 CDBG funds awarded.

The Add Alternate Bids are as follows:

- A1: \$11,650.10 for replacing the concrete curb along the grass strip in front of 40 S. MacDade Blvd.
- A2: \$7,425.00 for installing unit pavers around all 4 sides of the 5 tree wells.
- A3: \$12,825.00 for installing unit pavers adjacent to the upright concrete curb and sidewalk.

We discussed with the OHCD if additional CDBG funds may be available to cover the \$45,715 difference between the \$236,675 Base Bid and the \$190,960 CDBG awarded funds. The OHCD suggested the Borough contribute funds. Per discussion with the Borough Manager we prepared a letter from the Borough to the OHCD requesting \$40,715 CDBG funds with the Borough contributing \$5,000 for the Base Bid and noted the Borough's plans to award some or all of the Add Alternate Bid Item Nos. A1, A2 and A3 totaling \$31,900.00 with the Borough funding 100% of the Add Alternates awarded amount. We are awaiting OHCD's response.

We submitted revised plans and comments to PennDOT to address their Cycle 1 comments regarding the Highway Occupancy permits for the streetscape improvements and for the street lights. PennDOT issued the permit for the street lights. PennDOT has advised a letter signed by the property owners and witnessed by a Glenolden Borough representative is required to allow proposed construction along their property frontage and driveways beyond PennDOT's Right-of-Way. We are working with the Borough to obtain the signed letters.

We recommend Council award the project to Cleaver/A to U Services in the amount of \$236,675.00 for the Base Bid and Add Alternates to be selected by Council contingent upon:

- Approval of the additional \$40,715 CDBG funds.
- PennDOT approving the revised plans for the streetscape improvements and accepting pending signed letters / documentation from property owners.

Award of the contract should be within 60 calendar days of the July 18th 2022 bid submission or by September 16, 2022. If the award is beyond this date we will need confirmation from Cleaver/A to U Services in writing they are in agreement to enter a contract.

South Ave. Bridge

We forwarded to the County consultant the resolutions showing the Borough authorized the construction of the sanitary sewer on South Avenue in 1923 and 1924, prior to the construction of the bridge (1927) and conveyed Council's opinion the cost for relocation of the sanitary sewer line is not the Borough's responsibility. We also responded the information the consultant previously provided related to PennDOT requirements, not the County, and for the last bridge replacement on MacDade Blvd. undertaken by PennDOT, the Borough was reimbursed for 75% of Engineering and Construction for the sewer line needing to be relocated as part of their incentive/disincentive program. The consultant replied the Borough would not be eligible for reimbursement, however, we are not in agreement with this assessment. NO CHANGE

Glenolden – R - 119 Grays Ave

The contractor requested a final inspection. We informed the contractor per our site inspection there is additional work that needs to be completed. We will perform another inspection when the contractor advises all work is 100% complete.

2022 Road Programs

The Borough is included in the 2022 Road program for Academy Ave. with neighboring municipalities Ridley Township and Darby Township for repaving one-half width of the roadway from South Ave. to West Ashland Ave. Construction was completed by July 15th. We recommended to the Borough Manager the Borough pay Ridley Township the \$68,191.74 for construction that is Borough's responsibility per the attached invoice. We request the Borough send us a copy of the canceled check needed for the PennDOT completion report. We are preparing the completion report.

For the 2022 Road Program for Primos Avenue bordering Folcroft Borough from Chester Pike to Glen Ave, the project engineer advised the contract has been awarded to A.F. Damon, Inc. with Glenolden Borough's portion for one-half width of the road being approximately \$17,570. The project engineer advised construction is tentatively scheduled to be done in late August to early September. We will keep Council informed with scheduling information. We are preparing the PennDOT Application for project approval. We request the Borough Manager advise of what funds are to be used to cover the \$17,570.

Glendale Heights - HOA Subdivision

We responded to questions from the appraiser. We advised the engineer the DCPD application was signed by the Borough Manager and ready for pick-up at Borough Hall for delivery to the DCPD. We reviewed the plans and issued our comments. We reviewed the revised plans and informed the engineer they are acceptable. We will make our recommendation regarding approval upon a response from the DCPD. We drafted an approval resolution for adoption at the next Council meeting after the DCPD response. DCPD review letter is still pending. NO CHANGE

Glenolden Administration Office

We reviewed the application plans and documents and issued our review letter dated June 21, 2022 and are awaiting a response. We signed the sewage planning module mailer form and sent to the project representative. NO CHANGE

SALDO Fee Schedule

We prepared a draft fee schedule for Council's consideration at July's meeting. NO CHANGE

NPDES / Stormwater

We reviewed the new draft Model Stormwater Management Ordinance in comparison to the Borough's existing Stormwater Ordinance and drafted updates. A highlight of some of the proposed revisions and requirements:

- Stormwater Management (SWM) required for land development / redevelopment activities with 500 square feet or more of impervious material. Current Ordinance SWM required for 2,000 square feet or more of impervious material. Water quality required for all activities.
- Earth disturbance permits required for 5,000 square feet of disturbed areas the same as the current ordinance. Water quality required for all activities.
- Includes a focus on LID Low Impact Development - use of natural systems for infiltration and reuse of rainwater.
- Drainage easements required for storm water discharge on adjacent properties

- Follows PADEP BMP Manual.
- SWM Peak Control Rates are still based on Act 167 plans i.e. Darby-Cobbs Creek watershed.
- Riparian Buffers to be established for all perennial and intermittent stream and planted with vegetation as needed.
- Discusses requirement of inspections and as-built plans.
- Discusses O&M agreements and financial guarantee for permanent SWM BMPs. Agreement to be recorded.
- List of prohibited connections into storm systems.

Any input from Council and the public at the July and August Council meetings will be considered in the updated ordinance.

We request Council to advertise the new draft Stormwater Management Ordinance at the August Council meeting. We will coordinate advertising with the Borough Manager and the Solicitor. The advertisement will include where to submit comments. The Final version of the Ordinance will be presented for adoption at the September Council meeting.

MS4 Program

We completed additional screenings of the stormwater outfalls with the Highway crew as required by the MS4 permit. We calculated the drainage area for the S. Bonsall Bioswale and sent to Jamie Anderson with the EDCSC as requested.

SOLICITOR – Nothing to report.

PRESIDENT PFAFF – Old / New business

FINANCE & LAW – Mr. Ruggiero

MOTION by Mr. Ruggiero seconded by Mrs. Calabrese to award the FY 2021 CDBG MacDade Boulevard Improvements to Cleaver/A to U Services in the amount of \$236,675.00 for the Base Bid and Add Alternates to be selected by Council contingent upon:

- Approval by the County of the additional \$40,715 CDBG funds.
- PennDOT approving the revised plans for the streetscape improvements and accepting pending signed letters / documentation from property owners.

Add Alternate Bids are as follows:

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A3: \$12,825.00 for installing unit pavers adjacent to the upright concrete curb and sidewalk.

MOTION CARRIED

MOTION by Mr. Ruggiero seconded by Mrs. Calabrese to authorize Stantec Engineering to advertise the new draft Stormwater Management Ordinance. **MOTION CARRIED**

PUBLIC SAFETY – Mr. McGettigan

No new report

HIGHWAY & LIGHTS – Mr. Ford No new report

HEALTH & SEWER – Mr. Haney No new report

PARKS & PROPERTY – Mrs. Duffy No new report

BUILDING & ZONING – Mrs. Calabrese No new report

Mayor Engel – Mayor Engel would like to remind residents that school will opening again next month and to please be cautious with students going to and from school, school buses and while traveling in the school zone.

MOTION by Mr. Ruggiero seconded by Mrs. Calabrese to pay all bills as presented.

MOTION CARRIED

PRESIDENT PFAFF – There will be an Executive Session following tonight’s meeting regarding legal and personnel matters.

MOTION by Mr. Ruggiero seconded by Mrs. Calabrese to adjourn this meeting. **MOTION CARRIED**

Adjourned meeting at 7:30 p.m.

ATTEST

Brian Razzi
Borough Manager

BR/bb