

**BOROUGH OF GLENOLDEN  
GLENOLDEN, PENNSYLVANIA**

**COUNCIL MEETING**

**JANUARY 23, 2018**

MR. PFAFF  
MR. BOOTHBY  
MR. RUGGIERO  
MRS. DUFFY  
MAYOR QUINN  
MS. NELSON

MR. MCGETTIGAN  
MRS. CICALA  
MRS. CALABRESE  
MR. RAZZI  
MR. PUPPIO

**PRESIDENT PFAFF** – Please rise for the Pledge of Allegiance to the Flag.

**Special Presentation to the Honorable Judge Peter Tozer by Mayor Quinn.** Mayor Quinn presented a plaque to Judge Peter Tozer in grateful recognition of his many years of service to Glenolden Borough. Judge Tozer thanked the Council Members for their support and wished them all good luck in their arduous tasks.

**MOTION** by Mr. Boothby and seconded by Mrs. Calabrese to approve the minutes of the previous meeting. **MOTION CARRIED**

**MOTION** by Mr. Boothby seconded by Mrs. Calabrese to approve the Treasurer’s Report. **MOTION CARRIED**

**BIDS & CORRESPONDENCE** – Mr. Razzi received two (2) pieces of correspondence. The first is a letter received from Mr. Martin E. Deeney, 234 Karen Circle, thanking the borough maintenance crew for cleaning snow off the streets during the recent severe weather in a quick and efficient way. The second is to let Council know that the borough received a PECO energy rebate in the amount of \$18,026.84. This an energy savings rebate that Glenolden Borough received due to the Street Light Project that was installed throughout the borough last year.

**PRESIDENT PFAFF** – Now, a motion to go out of the regular order of business to hear from the public with any questions pertaining to the motions listed on the agenda.

**MOTION** by Mr. Boothby seconded by Mrs. Calabrese to go out of the regular order of business to hear from the public with any questions pertaining to the motions listed on the agenda. **MOTION CARRIED**

**Caroline Fairfield, Sharp Avenue; Re:** Does the public have a right to view a policy, or be aware of them, before you pass them? President Pfaff and Solicitor Puppio addressed her questions.

## COMMITTEE REPORTS

**FINANCE & LAW** – Mr. Ruggiero                      No new report

**PUBLIC & SAFETY** – Mr. McGettigan

	CASH	CHECKS	TOTAL
<b>Parking Tickets</b>	905.00	930.00	1,835.00
<b>Credit Card Payment</b>	0.00	0.00	0.00
<b>Accidents</b>	75.00	165.00	240.00
<b>Incident Reports</b>	15.00	0.00	15.00
<b>Restitution</b>	0.00	363.28	363.28
<b>Magistrate Tozer</b>	0.00	*3,982.01	*3,982.01
<b>D.U.I.</b>	0.00	186.07	186.07
<b>Fingerprints</b>	10.00	0.00	10.00
<b>Totals</b>	<b>\$1,005.00</b>	<b>\$5,626.36</b>	<b>\$6,631.36</b>

\*November Fines

<b>17</b>	<b>Crimes Code Arrests</b>
<b>20</b>	<b>Vehicle Code Arrests/Citations Issued</b>
<b>114</b>	<b>Parking Tickets Issued</b>
<b>495</b>	<b>Calls for Service</b>

**Glenolden Fire Company Report for December 2017 – No Report Available**

No. of Alarms	In Town	Out of Town	Y.T.D.	Minutes in Service	Volunteer Hours	# of Drills	YTD	Members Attending	Total Hrs. Training

House	MVA	Oil Spill	Fire Alarms	PECO	Rescue	Investigations	Asst. Police	Other	Trash

**Mutual Aid -**

**HIGHWAY & LIGHTS** – Mrs. Cicala

### **JOBS PERFORMED**

All trash and debris cleared from highways.  
 Borough trash cans on Chester Pike and MacDade Blvd. emptied as needed.  
 Signs and posts replaced, straightened and installed where necessary.  
 Removed signs off of poles in the borough.  
 Shopping carts removed from borough streets.  
 Pot holes filled as needed.

Salt spreader and plow installed on trucks.  
Roads plowed and salted during snow events.  
Roads and corners salted when necessary.  
All other repairs and requests performed as needed.

**EQUIPMENT**

Equipment cleaned and maintained.

**HEALTH AND SEWER** – Mrs. Duffy

**SEWERS**

Storm inlets cleaned throughout the borough.  
Sewers routinely checked. Everything is running fine.

**EQUIPMENT**

Cleaned and performed routine maintenance on equipment.

Health & Sewer Report for the month of **December, 2017**

Street Openings	<b>0</b>	Total fees collected	<b>\$ 0.00</b>
Plumbing permits issued	<b>7</b>	Total fees collected	<b>\$1,237.00</b>
Turned over to the Borough Secretary the total sum of:			<b>\$1,237.00</b>

**HEALTH OFFICER** – December, 2017

**Communicable Diseases Reported: 0**

**Animal Bites Reported: 0**

**Inspections/licenses issued: 8**

- CVS
- Doubledecker Pizza
- Manhattan Bagel
- Hong Kong
- Wendy's
- Rite Aid
- Lukoil
- Alltown Pizza
- A.J. Stephens (did not pass)

**Complaints: 0**

Respectfully Submitted, **Brian Razzi**

**PARKS & PROPERTY** – Mrs. Calabrese

**JOBS PERFORMED**

Daily trash removal from all borough buildings.  
Park areas, and outside of borough buildings cleared of trash and debris.  
Calendar delivered to residents throughout the borough.

Tennis court nets removed for winter season.  
Salted all borough sidewalks and bridges.  
All other requests performed as needed.

**LIBRARY**

Leaf clean up on library grounds.  
Replaced broken window.  
Stairways cleaned out.  
All other requests performed as needed.

**LEAF REMOVAL**

A total of 35 truck loads of leaves were removed from the borough in December. (Daily report available if needed.)  
Leaf boxes removed from trucks.

**EQUIPMENT**

Equipment maintained and cleaned.

**BUILDING & ZONING** – Mr. Boothby

**Building and Zoning Report for the month of December, 2017**

Total Building/Zoning Permits issued	<b>13</b>	Total fees collected	<b>\$8,960.00</b>
Total Contractor Registrations	<b>5</b>	Total fees collected	<b>\$ 375.00</b>
Total Building and Zoning fees turned over to the Borough Secretary: <b>\$9,335.00</b>			

**Use and Occupancy Report for the month of December, 2017**

C&O's applied for	<b>40</b>	Total fees collected	<b>\$4,650.00</b>
Re-inspections	<b>2</b>	Total fees collected	<b>\$ 100.00</b>
U&O's applied for	<b>11</b>	Total fees collected	<b>\$1,125.00</b>
Re-inspections	<b>0</b>	Total fees collected	<b>\$ 0.00</b>
Total Use and Occupancy fees turned over to the Borough Secretary: <b>\$5,875.00</b>			

**ENGINEER** – Ms. Nelson

**Glenolden Park Project**

We sent a blank estimate form and sketch plan to Cleaver for the proposed underdrain to address ponding area in the park.  
Final Pay request was processed.  
One Year Warranty will run from substantial completion date 12/22/17.

**MacDade Blvd. (SR 2006) over Bridge of Muckinipates Creek**

AQUA is proposing to make connections to the new main at Dalmas and Werner on 29<sup>th</sup> & 30<sup>th</sup> of January, weather permitting. This time, they have provided notices to residents.

**FY 2017 CDBG – Glenolden Borough Trail**

Our office met with Brian Razzi on site to review the site and review the proposed trail so that limited tree removal will be needed.

**FY 2018 CDBG – Lamont Park**

Application for this year’s project was submitted January 11<sup>th</sup>. It involves the replacement of the basketball court to a new tennis court along with fencing, ADA improvements and pathways.

**Road Program**

Partial Completion Report for the 2009 Loan Repayment was completed for signature. The County Aid Application this year was prepared for Council’s consideration this evening.

**MS4**

Additional Storm Sewer Maps have been provided for continual updates as they perform work around the Borough.

I followed up with DEP regarding the revised NOI, with precise water ways per their requirements table.

Feb 6th Eastern Delaware County Stormwater Collaborative Meeting will take place here at Borough Hall. I am available if my attendance is required.

**SOLICITOR** – Solicitor Puppio addressed the Borough Council and members of the audience and stated that he was asked by Borough Council President to prepare a draft of a Glenolden Borough Council Public Comment Policy. He was asked to prepare this policy so that there was an ability to have a set of rules and regulations that are consistent with the Sunshine Act, state law and that there was an opportunity for all borough residents to understand what it is. Solicitor Puppio explained to everyone what the guidelines of this Public Comment Policy consists of so that hopefully everyone could understand.

Solicitor Puppio has another item he would like to discuss with Borough Council in the Executive Session at the end of this Council meeting.

**PRESIDENT PFAFF – Old / New business**

**FINANCE & LAW** – Mr. Ruggiero No new report

**PUBLIC SAFETY** – Mr. McGettigan No new report

**HIGHWAY & LIGHTS** - Mrs. Cicala

**MOTION** by Mrs. Cicala seconded by Mr. Ruggiero to adopt a resolution authorizing the submittal of the 2018 County Highway Aid Application. **MOTION CARRIED**

**HEALTH & SEWER** - Mrs. Duffy No new report

**PARKS & PROPERTY**- Mrs. Calabrese No new report

**BUILDING & ZONING** – Mr. Boothby

**MOTION** by Mr. Boothby seconded by Mrs. Calabrese to adopt a resolution approving the transfer of Eating Place Retail Dispenser License No. E-4998 into Glenolden Borough. **MOTION CARRIED**

**MOTION** by Mr. Boothby seconded by Mr. Ruggiero to adopt Public Comment Policy.  
**MOTION CARRIED**

**Mayor Quinn** – Commended the Highway Dept. for their work on snow removal during the latest couple of snow storms. Mayor Quinn also thanked the Police Dept. for all their hard work.

**PRESIDENT PFAFF** – Now, a motion to go out of the regular order of business to hear from the public tonight.

**MOTION** by Mr. Boothby seconded by Mrs. Calabrese to go out of the regular order of business to hear from the public. **MOTION CARRIED**

**PRESIDENT PFAFF** – Anyone from the public wish to address us tonight?

**Resident, N. Llanwellyn Avenue (inaudible); Re:** Borough aid to borough businesses to help clean up their store fronts. President Pfaff addressed resident.

**Caroline Fairfield, 304 Sharp Avenue; Re:** Has concerns regarding Historical Commission and would like to have a meeting with Council. President Pfaff replied to resident.

**Brenda Shotts, 135 S. Wells Avenue; Re:** Has questions regarding the Walking Trail. President Pfaff, Engineer, Ms. Nelson, and Borough Manager, Brian Razzi, addressed resident.

**MOTION** by Mr. Boothby seconded by Mrs. Calabrese to pay all bills as presented. **MOTION CARRIED**

**PRESIDENT PFAFF** - There will be an Executive Session after tonight's meeting.

**MOTION** by Mr. Boothby seconded by Mrs. Calabrese to adjourn this meeting. **MOTION CARRIED**

Adjourned meeting at 8:00 p.m.

ATTEST

Brian Razzi  
Borough Manager

BR/bb