

**BOROUGH OF GLENOLDEN  
GLENOLDEN, PENNSYLVANIA**

**COUNCIL MEETING**

**April 21, 2020**

MR. PFAFF  
MRS. CICALA  
MRS. CALABRESE  
MR. FORD  
MR. PUPPIO

MR. MCGETTIGAN  
MR. RUGGIERO  
MRS. DUFFY  
MR. ENGEL  
MR. RAZZI

Due to COVID-19, the stay at home orders and social distancing orders, the Glenolden Borough Council Meeting was held electronically. The following notice was posted on the front and back door of the Glenolden Borough Building and was also posted on the Glenoldenborough.com website:

*The Glenolden Borough Council Meeting scheduled for Tuesday, April 21, 2020 is being held electronically. If you would like to make a public comment or have any questions, please submit them by email to: [boroughmanager@glenoldenborough.org](mailto:boroughmanager@glenoldenborough.org). Should your comments or questions require a follow-up, they will be addressed at a later date.  
Thank you*

**PRESIDENT PFAFF** – Please rise for the Pledge of Allegiance to the Flag.

**MOTION** by Mr. McGettigan seconded by Mrs. Cicala to hear from the public with any questions. **MOTION CARRIED**

**PRESIDENT PFAFF** – Anyone from the public that would like to address Council?  
No comments/questions were received by email for the meeting.

**MOTION** by Mr. McGettigan seconded by Mrs. Cicala to approve the minutes of the previous meeting. **MOTION CARRIED**

**MOTION** by Mr. McGettigan seconded by Mrs. Cicala approve the Treasurer’s Report.  
**MOTION CARRIED**

**BIDS & CORRESPONDENCE** – Nothing.at this time

**MOTION** by Mr. McGettigan seconded by Mrs. Cicala to accept all reports as presented including the Engineer’s report. **MOTION CARRIED**

**COMMITTEE REPORTS**

**FINANCE & LAW** – Mr. Ruggiero                      No new report

**PUBLIC & SAFETY** – Mr. McGettigan

	<b>CASH</b>	<b>CHECKS</b>	<b>CREDIT</b>	<b>TOTAL</b>
<b>Parking Tickets</b>	\$ 715.00	\$1,395.00	\$ 15.00	\$2,125.00
<b>Accidents</b>	30.00	315.00	0.00	345.00
<b>Incident Reports</b>	15.00	0.00	0.00	15.00
<b>Restitution</b>	0.00	0.00	0.00	0.00
<b>Magistrate Burns</b>	0.00	3,403.42	0.00	3,403.42
<b>D.U.I.</b>	0.00	39.89	0.00	39.89
<b>Fingerprints</b>	0.00	0.00	0.00	0.00
<b>Totals</b>	<b>\$ 760.00</b>	<b>\$5,153.31</b>	<b>\$ 15.00</b>	<b>\$5,928.31</b>

<b>15</b>	<b>Crimes Code Arrests</b>
<b>12</b>	<b>Vehicle Code Arrests/Citations Issued</b>
<b>180</b>	<b>Parking Tickets Issued</b>
<b>441</b>	<b>Calls for Service</b>

**Glenolden Fire Company Report for March 2020 – No report available**

<b>No. of Alarms</b>	<b>In Town</b>	<b>Out of Town</b>	<b>Y.T.D.</b>	<b>Minutes in Service</b>	<b>Volunteer Hours</b>	<b># of Drills</b>	<b>YTD</b>	<b>Members Attending</b>	<b>Total Hrs. Training</b>

<b>House</b>	<b>MVA</b>	<b>Fire Alarms</b>	<b>Investigation</b>	<b>Gas Investigations</b>	<b>Assist EMS</b>	<b>Other</b>	<b>Trash</b>	<b>Assist Police</b>

**Mutual Aid -**

**HIGHWAY & LIGHTS** – Mr. Ford

**JOBS PERFORMED**

- Daily trash removal from all borough streets.
- Signs, lights, and posts repaired/replaced as needed.
- Potholes filled where needed.
- Street sweeper run routinely throughout the borough.
- Shopping Carts removed from all borough streets.
- Creek clean up along Karen Circle continued.
- Any additional maintenance performed as needed.

**EQUIPMENT**

Salt spreader removed from Truck #2.  
Equipment cleaned and maintained.

**HEALTH AND SEWER** – Mrs. Cicala

**JOBS PERFORMED**

Daily trash removal throughout the borough.

**SEWERS**

Routine check of sewer lines.

Cleaned storm inlets regularly throughout the borough.

Storm inlets dug out at 22 N. Llanwellyn Avenue.

Street Sweeper routinely run.

**EQUIPMENT**

All equipment properly cleaned and maintained.

Health & Sewer Report for the month of **March 2020**

Street Openings	<b>0</b>	Total fees collected	<b>\$ 0.00</b>
Plumbing permits issued	<b>2</b>	Total fees collected	<b>\$ 254.50</b>
Turned over to the Borough Secretary the total sum of:			<b>\$254.50</b>

**HEALTH OFFICER – March 2020**

Communicable Diseases Reported: 0

Animal Bites Reported: 0

Inspections/licenses issued: 0

Passed:

Failed:

Complaints: 0

Respectfully Submitted, **Brian Razzi**

**PARKS & PROPERTY** – Mrs. Duffy

**JOBS PERFORMED**

Daily removal of trash from all parks and property.

Clean up of all fallen branches in parks and library area.

Removed swings from park playground and put temporary fence around all playground equipment.

Installed tennis court nets.

Performed any needed maintenance in the Lamont Park playground.

All additional maintenance performed as requested.

**POLICE DEPT.**

Moved all desks and filing cabinets.

Replaced overhead lights.

All maintenance requests performed.

**LIBRARY**

Replaced burner motor to the heater.

All additional maintenance requests performed.

**EQUIPMENT**

Cleaned and maintained all equipment.

**BUILDING & ZONING** – Mrs. Calabrese

**Building and Zoning Report for the month of March 2020**

Total Building/Zoning Permits issued	18	Total fees collected	\$5,156.00
Total Contractor Registrations	1	Total fees collected	\$ 75.00
Total Building and Zoning fees turned over to the Borough Secretary:			\$5,231.00
<b>Use and Occupancy Report for the month of March 2020</b>			
C&O's applied for	8	Total fees collected	\$ 800.00
Re-inspections	0	Total fees collected	\$ 0.00
U&O's applied for	25	Total fees collected	\$2,525.00
Re-inspections	2	Total fees collected	\$ 100.00
Total Use and Occupancy fees turned over to the Borough Secretary:			\$3,425.00

**ENGINEER** – Mrs. Nelson (Absent – Report accepted as presented)

**FY 2019 CDBG – Glenolden Park Walking Path – Phase 2**

CSX reviewed our revised plan showing the path a minimum of 55 feet from the rails and a fence along the portion of the path near W. Knowles Ave. and the batting cage (plan attached). They advised a 10 ft. high fence should be placed on the right-of-way along the entire length of the Borough's parcel (from W. Knowles Ave. to W. Gardner Ave.).

**Per discussion with Council President, he prefers option for 6 ft. high fence along portion of right-of-way. We need to have accurate right-of-way information in order to proceed. We spoke to the Borough Manager to see if he can obtain property/deed information for the area where the path is near the right-of-way. Another option is to see if the Recorder of Deeds office has the information once they are open.**

**ADA Park Access**

We sent a plan showing the proposed path location to the Borough Manager and Council President. The Council President noted he would like to meet us at the site to review.

**MS-4**

We are preparing documents required for the Year 2 report including the PCBs Inventory.

**MacDade Signal Project**

PennDOT provided the following update/information:

- Schedule: The contractor is expected to mobilize the last week in March or the first week in April. This is also dependent on material fabrication.
- Signal equipment will be powder coated black. - **NO CHANGE**

**Academy and Hibbs Avenue Bridges**

We informed the Borough Manager we briefed over the PennDOT Interim Inspection Report for the Academy Ave. Bridge conducted in May, 2019 and recently provided by PennDOT. The estimated Total Repair Costs of \$262,305 is higher than the \$247,890 in the Routine Inspection Report performed in May, 2016. PennDOT also advised that Routine Inspections for both the Academy Ave. and Hibbs Ave. Bridges are scheduled for May, 2020. – **NO CHANGE**

**Glenolden Park (Proposed Walking Trail in Lower Park to Grays Ave)**

We sent to the Borough Manager and Council President an updated Sketch with property information and also sent a plan of the same area with property information, but without a trail,

that may be used for an alternate path location. We reviewed drawings provided by the Borough Manager from H. Gilroy Damon showing property and utility information in the area between Scott Ave. and the Muckinipattis Creek adjacent to Grays Ave. and St. James Place. Site meeting to be arranged. - **NO CHANGE**

**Royal Farms**

They have reported completing the Landscape replacement plantings as well as the remaining punchlist. I informed the representative we cannot inspect until the stay at home order is lifted by the Governor.

**Lamont Park**

I spoke with JMC about the completion of the recoating of the tennis court to complete the project and he indicated the overnight temperatures need to be above 50 for the work to proceed.

**SOLICITOR** – Mr. Puppio

Nothing to report.

**PRESIDENT PFAFF** – Old / New business

**FINANCE & LAW** – Mr. Ruggiero No new report

**PUBLIC SAFETY** – Mr. McGettigan No new report

**HIGHWAY & LIGHTS** – Mr. Ford No new report

**HEALTH & SEWER** – Mrs. Cicala No new report

**PARKS & PROPERTY** – Mrs. Duffy No new report

**BUILDING & ZONING** – Mrs. Calabrese No new report

**Mayor Engel** – Hopes that all residents stay safe and to use caution.

**MOTION** by Mr. McGettigan seconded by Mrs. Cicala to pay all bills as presented. **MOTION CARRIED**

Mrs. Cicala and all of Glenolden Borough Council would like to thank Brian Razzi, the Borough Manager for all his hard work during this crisis situation.

President Pfaff also wished to thank the Brian Razzi and our Solicitor, Michael Puppio for their hard work and dedication.

**MOTION** by Mr. McGettigan seconded by Mrs. Cicala to adjourn this meeting. **MOTION CARRIED**

Adjourned meeting at 7:10 p.m.

ATTEST

Brian Razzi  
Borough Manager

BR/bb